RECORD LAYOUT			Page 1 of 3	
FILE TITLE DD Form 350 (MPCF) PHASE I	**RECORD TITLE** 270 Character Output UNLN2Ø1CUMTD		**CLASSIFICATION** UNCLASSIFIED	
			RCS/PCN 2Ø1A	
FILE DESCRIPTION	**RECORD POSITIONS**	**TYPE/CLASS**	**SPECIAL INSTRUCTIONS**	
			Item No.	Valid Codes
Contractor Code	1- 6	N	6	A
Affirm Action Plan on File	7	N	9A	
Affirm Action Previous Contracts	8	N	9B	
Woman-Owned Business	9	N	9C	
Consultant Services	10	N	9D	
Number Foreign Bids	11	N	22A	
Percent Foreign Contracts	12-13	N	22B	
Percent American Act.	14-15	N	22C	
First Pos. Purchasing Office	16	A/N	5	
Contract Number[1]	17-29	A/N	2	
Department	17	A		
Activity	18-22	N		
Fiscal Year	23-24	N		
Serial No.	25-29	N		
Statutory Requirements	30	A	8	
Correction Code	31	N	3	
Reporting Department[2]	32	N		
Multi-Year Procurement	33	A	7C	
Blank	34-35			
Minority Business	36	A	5A	B
City Code	37-40	N	7	
State Code	41-42	A/N	7	
Blank	43			
Labor Surplus Area	44-46	N	9	
Federal Supply Class	47-50	A/N	10A	C
Sys. Equipment Code	51-53	A/N	10B	D
Claimant Program (DDCP)	54-56	A/N	10C	E
Coordinated Procurement	57	N	12	
Synopsis of Procurement	58	A/N	13	

FILE TITLE	RECORD TITLE	CLASSIFICATION
		RCS/PCN

FILE DESCRIPTION	RECORD POSITIONS	TYPE/CLASS	SPECIAL INSTRUCTIONS	
			Item No.	Valid Codes
Kind of Procurement Action	59	N	14	E
Contract Placement	60	A/N	15	
Type of Business Award	61	A	16	
Negotiated Exception	62-65	A/N	17	
Extent of Competition	66	N	18	
Certified Cost of Pricing	67	A	19	
Type of Contract	68	A	20	
Contract Administration	69	N	21	
Cost Accounting Clause	70	N	19A	
Action Date YYM[3]	71-73	A/N	23	
Estimated Completion Date YYM[3]	74-76	A/N	24	
Report Month[3][5]	77	A		
Dollar Value (000)[4]	78-86	N	25	
Range Code[5]	87	A		F
Purchasing Office[6]	88-91	A/N	5	G
Report Number	92-95	N	1A	
Fiscal Year[5]	96-97	N		
Quarter[5]	98	N		
Calendar Year[5]	99-100	N		
Contractor Name	101-134	A/N	6	A
City Name	135-154	A	7	
State Name	155-164	A	7	
Blank	165			
County Code[5]	166-168	N		
County Name[5]	169-187	A		
FSC Description	188-238	A/N	11	C
System or Equipment Description[5]	239-266	A/N		D

FILE TITLE	RECORD TITLE	CLASSIFICATION
		RCS/PCN

FILE DESCRIPTION	RECORD POSITIONS	TYPE/CLASS	SPECIAL INSTRUCTIONS	
			Item No.	Valid Codes
FIXS Identification(5)	267-269	N	11	H
Blank	270			

(1) First character of 5-character purchasing office is in position 16 starting with fiscal year 1979 data.

(2) 1 = Army, 2 = Navy, 3 = Air Force, 4 = DLA, 5 = OCE.

(3) Month is designated by codes A through L for Jan through Dec.

(4) Negative amounts are indicated with 11 overpunch in position 86.

(5) This information is program generated, not submitted by Reporting Functions.

,) Beginning in fiscal year 1979, contract number is a 13-character field with fiscal year expanded to two positions.

NOTE: For valid codes of Items, see DD Form 350.

(A) For valid codes/names, see Procurement Coding Manual, Volume II.

(B) Prior to FY-75, SEA actions greater than $199,999 were coded 1 else $\emptyset$. In FY-75 and FY-76, this Item was blank. In FY-77, all Minority firms are coded A else B.

(C) For valid codes/descriptions, see Procurement Coding Manual, Volume 1, Section I, Parts A, B, and C.

(D) For valid codes/descriptions, see Procurement Coding Manual, Volume 1, Section II, Parts A, B, and C.

(E) For valid codes/descriptions, see Procurement Coding Manual, Volume 1, Section III.

(F) A = $10-24; B = $25-49; C = $50-99; D = $100-199; E = $200-299; F = $300-499; G = $500=999; H = $1,000-1,999; I = $2,000-4,999; J = $5,000-9,999; K = $10,000-19,999; L = $20,000 and over.

(G) Prior to Sep 1976, CHAMPUS was coded MD$\emptyset$4. From Sep 1976 to present, CHAMPUS is coded ZD$\emptyset$6. All other ZD's are ODA's.

(H) If position 32 = 5 then FIXS = 6$\emptyset$5; position 47 = A then FIXS = 6$\emptyset$2; position 47 = Y then FIXS = 6$\emptyset$4; 47 greater than $\emptyset$ then FIXS = 6$\emptyset$1; all others = 6$\emptyset$3.